



Powwow Food Vendor Application, Rules & Regulations

The Mashpee Wampanoag Powwow Committee is accepting Food vendor applications by invite only for the MWT Annual Powwow. The Committee reserves the right to provide you a space on an as needed basis.

To ensure vendors adhere to all rules and regulations established by the Mashpee Wampanoag Powwow Committee and all federal, state and local laws regarding food prep and sale, the attached vendor contract must be signed and returned by the specified deadline above accompanied by all supporting documentation.

If you have any questions, please contact the food vendor manager Delscena Hicks @ **774-212-4886**. She will be sure to get back to you in a timely manner.

IF YOU FAIL TO ADHERE TO THE DEADLINES, YOU WILL FORFEIT YOUR SPOT



Powwow Committee
483 Great Neck Road, South
Mashpee, MA 02649
Phone: 774-413-0520
Fax: (508) 477-1218
Email: mashpeepowwow@mwtribe.com
Website: www.mashpeewampanoagtribe.com

For-Profit Food Vendor Rules & Regulations

Date: July 6-8, 2018

Location: MWT Community & Government Ctr.
483 Great Neck Road South
Mashpee, MA 02649

Deposit Deadline: Friday, April, 20, 2018 by 4p.

Deposit Fee: \$ 200.00 Money order or bank check made payable to the Mashpee Wampanoag Tribe Attn: Pow Wow
The full application must be submitted with the initial deposit.
Personal Checks & Cash are NOT accepted.
Payments are non-refundable

Balance Deadline: Friday, May 11, 2018 by 4p.

Balance Due: \$250.00 Money order or bank check made Payable to the Mashpee Wampanoag Tribe Attn: Pow Wow
Personal Checks & Cash are NOT accepted.
Payments are non-refundable

Food vendors **MUST submit the following for consideration:**

1. Complete application along
2. Money order / certified bank check made payable to: The Mashpee Wampanoag Tribe, 483 Great Neck Road, South, Mashpee, MA 02649 Attention: Pow Wow Committee
3. Description of your food
4. Copy of applicant ServSafe Certification
5. Proof of Mashpee Wampanoag Tribal Affiliation (ID card or Verification on letterhead from the MWT Enrollment Department).
6. A Food Vendor Voucher donation for the Pow Wow Princess should be included in your contract with your signature and declaration of your gift. Declaration can be a specific dollar amount or a free meal

Powwow Food Vendor Rules & Regulations Cont.

1. Vendors are welcome to set up Wednesday, July 4, 2018 after 12 noon.
2. All vendors agree to check in with the Pow Wow Committee by 6:30p.m. on the day prior to the scheduled date of the Pow Wow and check out by noon the following day after Pow Wow.
3. All vendors must be set up and ready for business by 9a.m each day
4. Your menu items subject to committee approval. The Pow Wow Committee reserves the right to limit the total number of stands allowed to sell the same food items. You may not change the agreed upon food items without prior approval from the committee. The following food items are not allowed to be sold at the Mashpee Powwow unless granted approval by the committee: ice cream, popsicles, candy or chips. If we find you are selling these items we will ask you once to remove the items for sale. If you do not remove the items, we reserve the right to shut your stand down for the duration of the Pow Wow.
5. Your stand area must be free of garbage at all times. This year it is the trash contractor's responsibility to pick up food vendor rubbish that is in trash containers near the food stands. You must keep your area clean and free of debris at all times. We will not pick up items other than food-related garbage. NO EXCEPTIONS. Food vendors are responsible for the disposal of all of their own grease or they forfeit their \$50.00 deposit).
6. Each vendor will be provided water and electricity hook up.
7. The vendor must be the operator at all times. All vendors will be given vendor wristbands (Limit of 5 per stand)
8. The Powwow vendor manager will monitor all vendors. Any changes to your stand without prior approval may result in immediate closure and prohibition from future Pow Wow vendor lists. If your stand is closed for any reason, no refunds will be made.
9. Stands must be dismantled and removed from the Pow Wow grounds by next day @ 11a. There will be no exceptions or extensions. Failure to abide by this deadline will result in a \$50.00 fee for the removal of all materials left behind. Your area must be inspected by a committee member before departure. Both the vendor and committee member must sign off on the inspection sheet.
10. Per the Massachusetts adoption of the NFPA 96 Codes and Standards 2011: "Ventilation Control and Fire Protection of Commercial Cooking Operations", Chapter 4 General Requirements 4.1.9 Cooking equipment used in fixed, mobile, or temporary concessions, such as truck, buses, trailers, pavilions, tents, or any form of roofed enclosure, shall comply with this standard unless otherwise exempted by the authority having jurisdictions in accordance with 1.3.2. of this standard. See applicable codes and standards.



Powwow Application

- ☐ Returning Food Vendor
- ☐ Lottery applicant
- ☐ I will not be returning for the MWT Annual Mashpee Powwow

Tribal Member Name: _____

Concession stand Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Please list your food items:

I have read and hereby agree to adhere to the attached rules/regulation as well as requirements for ServSafe certification for food prep and sales at the Mashpee Wampanoag Powwow.

X _____
(Applicant Signature)

Date: _____

X _____
(Vendor Manager or Designee)

Date: _____



Powwow Departure Site Inspection Form

*** Please keep this form until your site has been inspected upon departure ***

Please also be advised that all food vendor stands are up for review. The Committee will further notify you of all decisions made.

Vendor Name: _____ Vendor #: _____

Committee Member Name: _____

The above committee member and the food vendor conducted a complete inspection. The following is true:

☐ The vendor was / was not in accordance with the departure rule
"Stands must be dismantled and/or removed from the Pow Wow grounds within 24 hours of the Pow Wow closure. There will be no exceptions or extensions. Failure to abide by this deadline will result in a \$50.00 fee for the removal of all materials left behind. Your area must be inspected by a committee member before departure. Both the vendor and committee member must sign off on the inspection sheet".

☐ The vendor has abided by and can / cannot receive their \$ 50 deposit

X _____ Date: _____
Committee Member

X _____ Date: _____
Food Vendor