Mashpee Wampanoag Tribe

RESILIENT COMEBACK

2021

The MWT Phased Approach to Re-entry





Developed by MWT Emergency Management

Mashpee Wampanoag Tribe (MWT) Employees, Personnel and Community Members,

The MWT mission, vision and value statements reflect a primary concern for the health and welfare of the Community and the employees who serve the Community.

These statements guide how the Tribal Government operates and influences the leadership decision making on the Community response to the COVID-19 pandemic.

The MWT will continue providing services in a manner that is safe for the employees, safe for the Community Members and safe for the Community customers because your health and well-being is important to Community leadership.

The MWT Phased Return to Re-entry Guidelines provides a safe, measured process for returning toward new normalcy in phases. The plan is based on all phases on continued prevention principles and daily surveillance of the health-indicators impacting the Community.

This plan is a living document with potential evolving phases that are subject to change in accordance with public health guidelines and COVID-19 case trends, community positive percentage rates and vaccination percentages.

The following guidelines and directives establish *Community standards*, provide detailed responsibilities and actions for all *employees*, and *department management*.

MWT Management (Key Leaders) shall ensure that all directives are followed in the workplace.

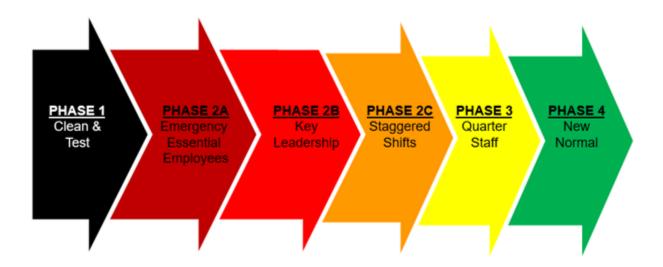
Compliance with directives is required for your continued employment and the health and safety of your co-workers, the Tribal Community and our partners.

We are all in this together and our actions not only affect personal health, but the health of others, including stopping the spread of infection to those most vulnerable. Creating and maintaining a safe and effective workforce and community atmosphere is the responsibility of both Management, each employee and community member.

Returning safely to work and toward re-entry is definitely a team activity – Every employee and every Director has a crucial part to play in keeping us all safe. This document is a guidebook defining the responsibilities of MWT employees and the responsibilities of Management in order to reach the phase of a new normal. This plan will not work unless each team-member is fully executing their part. The plan centers on ways to limit the spread of COVID-19 from person to person, prevent, identify and mitigate spread very quickly, and take action if an employee contracts the virus.

As the graphic below illustrates, MWT employees will come back to work in phases, while working toward introducing services and our community back to re-entry. Each phase is defined by the preventive actions taken to limit the spread of COVID-19. The Community will transition phases based on health data, availability of resources and other mitigating factors that impact employee abilities to return to work and on-site community services. The Emergency Management Department will determine how long we need to remain at each phase or if we need to "jump back" to the previous phase based on the changing situation. Remote work will remain in place during the staggered schedule and on a case-by-case basis.

Responsibilities for Employees and Managers as well as Community Standards for each phase has been outlined in the tables that follow.



Descriptions & Trigger Points for Phases - Table 1 Used to determine progression from one phase to another

PHASE 1 Clean & Test	PHASE 2A Emergency Essential Employees	PHASE 2B Key Leadership	PHASE 2C Staggered Shifts — Cohort days 1 March 2021	PHASE 3 Quarter Staff – Cohort days Goal - Barnstable County to be at 2.75% or less Positive rate over a 14 day period (Covid testing required/vaccination recommended)	PHASE 4 New Normal TBD — Goal - Tribal Community 75% Vaccinated / Goal - Barnstable County to be at 2.5% or less Positive rate over a 14 day period (Covid testing required)
Disinfect and clean MWT Community & Government (C&G) Center thoroughly.	C&G Center EEE report to work daily.	Key Leaders may reenter C&G Center for one ½ day per week	Key Leaders may designate ½ staff to re-enter C&G Center in cohorts for 2 days per week(Determined through staggered employee roster doc)	Up to 25% of staff to reenter C&G Center in cohorts for two days per week Directors/Program managers 4 days per week. (Determined through staggered employee roster doc)	Staffing percentage and staggered dates TBD by EM and Public Health.
Emergency Essential (EEE) Employees tested in anticipation of Phase 2A	Phase complete when community COVID-19 conditions allow (as determined by EM and Public Health)	Phase complete when community COVID-19 conditions allow (as determined by EM and Public Health)	Phase complete when community COVID-19 conditions allow (as determined by EM and Public Health)	Phase complete when community COVID-19 conditions allow (as determined by EM and Public Health)	COVID-19 case trend stabilizes at very low level

Service Delivery guidelines and Standards for Each Phase – Table 2 $\,$

No.	<u>Description</u>	PHASE 2A Emergency Essential Employees	PHASE 2B Key Leadership	PHASE 2C Staggered Shifts	PHASE 3 Quarter Staff	PHASE 4 New Normal
1. 5	Staff at the MWT Gov. Center and work sites	Only staff that perform essential services at MWT Gov. Center and work sites Maximize telework Minimize staff at Gov. Center and work sites Vulnerable employees stay at home Note: Vulnerable defined by CDC Guidelines	Leverage technology to minimize in-person contact with people Maximize telework Minimize staff at Gov. Center and work sites Vulnerable employees stay at home	Integrate, staffing back on staggered shifts in cohorts for 2 days. Telework / Leverage technology. Bring back ½ staff from each dept., 2 days per week, to perform job duties. Rotate staff schedules to maintain social distancing (Determined through staggered employee roster doc) Vulnerable employees may return	Integrate, 25% staffing back on staggered shifts in cohorts for 2 days. Directors/program managers for 4 days as needed. Telework/ Leverage technology. Rotate staff schedules to maintain social distancing (Determined through staggered employee roster doc) Vulnerable employees may return	Staffing percentage and staggered dates TBD by EM and Public Health Goal – 5 days per week, majority staff Continue - Telework / Leverage technology for remote staff

Service Delivery guidelines and Standards for Each Phase - Table 2

No.	<u>Description</u>	PHASE 2A	PHASE 2B	PHASE 2C	PHASE 3	PHASE 4
2.	Council Meetings at C & GC	Council meetings via remote means	Council meetings via remote means	Council meetings via remote means	Council meetings - Council members only with full vaccination - two weeks since final shot (Vaccination cards) may attend the meetings in person. Council members that have not, will participate via remote means. Community wishing to attend, done via remote means. Camera technology to be installed in Council Chambers. Wear masks, temperature test, screening- form, sanitize periodically, stay 6ft apart and have negative COVID-19 test	75% vaccination rate. (Vaccination cards) Return to Council Chambers with 6ft distancing. Council Chamber meetings with tribal members limited to capacity of 6ft distancing and gathering limitations. Limited number, wear masks, temperature test, screening- form, sanitize periodically, stay 6ft apart and have negative COVID-19 test.

MWT Phased Return to Re-entry Guidelines

Service Delivery guidelines and Standards for Each Phase – Table 2 $\,$

No.	Description	PHASE 2A	PHASE 2B	PHASE 2C	PHASE 3	PHASE 4
3. 7	Government Services inside C&GC	Non-essential services at C&GC Center placed on hold	Non-essential services at C&GC Center placed on hold	Non-essential services at C&GC placed on hold	Increased Vaccination Rates. Some Non- essential services to begin at C&GC (Case-by-case) CFS to begin to coordinate parental visitations. Modular room dividers /gym for sufficient space to allow visitations. Elders Nutrition to begin food services in kitchen. Vendor Coordination for healthy meals for Elders with pickup and/or delivery. Court Planning doc in place. Language School	Increased Vaccination Rates. Start back up limited non- essential services at C&GC Limited number staff and visitors, wear masks, temperature test, screening- form, sanitize periodically, stay 6ft apart and have negative COVID-19 test.
					Planning doc in place.	

4. Group meetings or gatherings at C&GC	None – Potential use of technology	None – Potential use of technology	None – Potential use of technology	Meetings in C&GC For Council members with Vaccination cards. Community wishing to attend, done via remote means. Wear masks, temperature test, sanitize periodically, stay 6ft apart and have negative COVID-19 test. Meetings on Pow- Wow grounds. Wear masks, temperature test, sanitize periodically, stay 6ft apart. Limited to capacity of 6ft distancing and gathering limits	Restart to Meetings in C&GC for those with Vaccination cards Limited number staff and tribal members, wear masks, temperature test, sanitize periodically, stay 6ft apart and have negative COVID-19 test Limited to capacity of 6ft distancing and gathering limits.
8					

Service Delivery guidelines and Standards for Each Phase – Table 2 $\,$

No.	Description	PHASE 2A	PHASE 2B	PHASE 2C	PHASE 3	PHASE 4
5.	Building access to the public and vendors	Closed	Essential vendors by appointment only for limited time in building, temperature test, masks, sanitize periodically, remain 6ft apart Closed to public	Essential vendors by appointment only for limited time in building, temperature test, masks, sanitize periodically, remain 6ft apart Closed to public	Essential vendors by appointment only for limited time in building, temperature test, masks, sanitize periodically, remain 6ft apart Closed to public	Building opened to public on as needed basis with 75% vaccination rate. (Vaccination cards) Limited number staff and public, must wear masks, temperature test, sanitize periodically, stay 6ft apart and have negative COVID-19 test Limited to capacity of 6ft distancing and gathering limits
6.	Facility use	No facility use	No facility use	No facility use	Restart to employee work out room use. Limited to capacity of 6ft distancing. 1 at a time. Disinfectant wipe down after use.	Restart to tribal member facility use. Scheduled events in gymnasium with limited capacity Private events: —only stipulation that all participants must be fully vaccinated and have two weeks since final vaccine injection.

						Recreational gymnasium use and work out room use, dependent on low level COVID-19 case trend Limited number staff and tribal members, wear masks, temperature test, sanitize periodically, stay 6ft apart and have negative COVID-19 test
		Schools – no gathering of students, continue on line or other methods	Schools – no gathering of students, continue on line or other methods	Schools – no gathering of students, continue on line or other methods	Schools – cohort schedules in groups smaller than 5. Staggered days with a mix of Virtual education. t decontamination processes. other methods	Schools reopen based on concurrence of WLRP, EM Dept. and Public Health
7.	Schools and Youth Activities	No Youth summer camps or youth programs that gather people	No Youth summer camps or youth programs that gather people	No Youth summer camps or youth programs that gather people	Youth programs - Cohort groups separated in events throughout the day. Maximize outdoor activities. Screening daily, masks, and infection control built into all activities. Testing for legal guardian /Parent prior to start of camp.	

No.	<u>Description</u>	PHASE 2A	PHASE 2B	PHASE 2C	PHASE 3	PHASE 4
		Use pre-work checklist daily before coming to work Practice preventive behaviors outlined on checklist including:	Use pre-work checklist daily before coming to work Practice preventive behaviors outlined on checklist including:	Use pre-work checklist daily before coming to work Practice preventive behaviors outlined on checklist including:	Use pre-work checklist daily before coming to work Practice preventive behaviors outlined on checklist including:	Use pre-work checklist daily before coming to work Practice preventive behaviors outlined on checklist including:
1.	Personal Hygiene and monitoring	 Hand washing Don't touch face Sneeze / cough in elbow Disinfect work surfaces frequently No hand shaking 	 Hand washing Don't touch face Sneeze / cough in elbow Disinfect work surfaces frequently No hand shaking 	 Hand washing Don't touch face Sneeze / cough in elbow Disinfect work surfaces frequently No hand shaking 	 Hand washing Don't touch face Sneeze / cough in elbow Disinfect work surfaces frequently No hand shaking 	 Hand washing Don't touch face Sneeze / cough in elbow Disinfect work surfaces frequently No hand shaking
11						

No.	<u>Description</u>	PHASE 2A	PHASE 2B	PHASE 2C	PHASE 3	PHASE 4
		Don't go to work				
	People who are sick	Employee should contact and follow advice from medical	Employee should contact and follow advice from medical	Employee should contact and follow advice from medical	Notify Direct Supervisor	Notify Direct Supervisor
	or	provider Symptom-free 72	provider Symptom-free 72	provider Symptom-free 72	Employee should contact and follow advice from medical	Employee should contact and follow advice from medical
2.	have someone in their home that	hours, before returning to work	hours, before returning to work	hours, before returning to work	provider	provider
	exhibits flu symptoms stay	Employees with symptoms may	Employees with symptoms may	Employees with symptoms may	Symptom-free 72 hours, before returning to work	Symptom-free 72 hours, before returning to work
	home	work from home	work from home	work from home	Employees with	Employees with
12					symptoms may work from	symptoms may work from home

No.	<u>Description</u>	PHASE 2A	PHASE 2B	PHASE 2C	PHASE 3	PHASE 4
		No physical contact with others Maintain the "6 ft. rule" at all times	No physical contact with others Maintain the "6 ft. rule" at all times	No physical contact with others Maintain the "6 ft. rule" at all times	No physical contact with others Maintain the "6 ft. rule" at all times	No physical contact with others Maintain the "6 ft. rule" at all times
3. 13	Physical distancing	No in person meetings	No in person meetings	No in person meetings	Minimize in person meetings. Limited to capacity of 6ft distancing and gathering limits. Goal of 50-75% vaccination rate to (Vaccination cards)	Minimize in person meetings. Limited to capacity of 6ft distancing and gathering limits. Goal of 50-75% vaccination rate. (Vaccination cards)

No.	<u>Description</u>	PHASE 2A	PHASE 2B	PHASE 2C	PHASE 3	PHASE 4
		Use MWT provided, appropriate PPE to protect yourself and others when in facility and when interacting with the public	Use MWT provided, appropriate PPE to protect yourself and others when in facility and when interacting with the public	Use MWT provided, appropriate PPE to protect yourself and others when in facility and when interacting with the public	Use MWT provided, appropriate PPE to protect yourself and others when in facility and when interacting with the public	Use MWT provided, appropriate PPE to protect yourself and others when in facility and when interacting with the public
4	PPE – Use of Personal Protective	Employees should use face masks outside your home when going to stores or coming in	Employees should use face masks outside your home when going to stores or coming in	All persons will wear masks while inside of facility	All persons will wear masks while inside of facility	All persons will wear masks while inside of facility
	Equipment	contact with the public	contact with the public	Wear masks when there are 2 or more in a vehicle	Wear masks when there are 2 or more in a vehicle	Wear masks when there are 2 or more in a vehicle
				Staff and others wear masks at all times	Staff and others wear masks at all times	Staff and others wear masks at all times
				Employees should use face masks outside of home.	Employees should use face masks outside of	Employees should use face masks outside of
14				nome.	home.	home.

No.	Description	PHASE 2A	PHASE 2B	PHASE 2C	PHASE 3	PHASE 4
5	Rules when Employees test positive and/or come in contact with a person who tested positive for COVID-19 (if fully vaccinated - You should still watch out for symptoms of COVID-19, especially if you've been	Employees are required to disclose if they test positive or come in contact with a person who tested positive for COVID19 to their Supervisor and EM Director If symptoms appear, the employee must follow the specific guidance provided by the medical provider	Employees are required to disclose if they test positive or come in contact with a person who tested positive for COVID19 to their Supervisor and EM Director If symptoms appear, the employee must follow the specific guidance provided by the medical provider	Employees are required to disclose if they test positive or come in contact with a person who tested positive for COVID19 to their Supervisor and EM Director If symptoms appear, the employee must follow the specific guidance provided by the medical provider	Employees are required to disclose if they test positive or come in contact with a person who tested positive for COVID19 to their Supervisor and EM Director If symptoms appear, the employee must follow the specific guidance provided by the medical provider	Employees are required to disclose if they test positive or come in contact with a person who tested positive for COVID19 to their Supervisor and EM Director If symptoms appear, the employee must follow the specific guidance provided by the medical provider
15	around someone who is sick. If you have symptoms you should get tested and stay home and away from	If tested positive, employee must be cleared by a medical provider to return to work May work from home	If tested positive, employee must be cleared by a medical provider to return to work May work from home	If tested positive, employee must be cleared by a medical provider to return to work May work from home	If tested positive, employee must be cleared by a medical provider to return to work May work from home	If tested positive, employee must be cleared by a medical provider to return to work May work from home
	others)					

No.	<u>Description</u>	PHASE 2A	PHASE 2B	PHASE 2C	PHASE 3	PHASE 4
6.	Employee/ Staff and Management Rules for getting COVID-19 tests	MWT employees/staff and management who work in facility and/or service the tribal community are required to get COVID-19 tests every 2 weeks at Mashpee Indian Health Services Clinic (IHS). Negative test results must be provided to EM Director within 1 week of test. Unless release of information signed with clinic. Employees must call IHS at 508-539-2561 to schedule appointment.	MWT employees/staff and management who work in facility and/or service the tribal community are required to get COVID-19 tests every 2 weeks at Mashpee Indian Health Services Clinic (IHS). Negative test results must be provided to EM Director within 1 week of test. Unless release of information signed with clinic. Employees must call IHS at 508-539-2561 to schedule appointment	MWT employees/staff and management who work in facility and/or service the tribal community are required to get COVID-19 tests every 2 weeks at Mashpee Indian Health Services Clinic (IHS). Negative test results must be provided to EM Director within 1 week of test. Unless release of information signed with clinic. Employees must call IHS at 508-539-2561 to schedule appointment	MWT employees/staff and management who work in facility and/or service the tribal community are required to get COVID-19 tests every 2 weeks at Mashpee Indian Health Services Clinic (IHS). Negative test results must be provided to EM Director within 1 week of test. Unless release of information signed with clinic. Employees must call IHS at 508-539-2561 to schedule appointment	MWT employees/staff and management who work in facility and/or service the tribal community are required to get COVID-19 tests every 2 weeks at Mashpee Indian Health Services Clinic (IHS). Negative test results must be provided to EM Director within 1 week of test. Unless release of information signed with clinic. Employees must call IHS at 508-539-2561 to schedule appointment

$Management\ Responsibilities-Table\ 4$

No.	<u>Description</u>	PHASE 2A	PHASE 2B	PHASE 2C	PHASE 3	PHASE 4
1.	Employee Supervision	Maintain communication with all employees	Maintain communication with all employees	Make sure employees are following the directives in Table 3	Make sure employees are following the directives in Table 3	Make sure employees are following the directives in Table 3
2.	Cleaning and disinfecting	Provide employees with supplies needed to clean/sanitize their personal work spaces, vehicles and equipment	Provide employees with supplies needed to clean/sanitize their personal work spaces, vehicles and equipment	Provide employees with supplies needed to clean/sanitize their personal work spaces, vehicles and equipment	Provide employees with supplies needed to clean/sanitize their personal work spaces, vehicles and equipment	Provide employees with supplies needed to clean/sanitize their personal work spaces, vehicles and equipment
3.	Department Operations	Department Director develops and implements temporary operational standards and practices consistent with these guidelines	Department Director develops and implements temporary operational standards and practices consistent with these guidelines	Department Director develops and implements temporary operational standards and practices consistent with these guidelines	Department Director develops and implements temporary operational standards and practices consistent with these guidelines	Department Director develops and implements temporary operational standards and practices consistent with these guidelines Follow this return to
17		Follow this return to work plan	work plan	work plan	work plan	work plan. Follow existing MWT Policy and Procedures

$Management\ Responsibilities-Table\ 4$

No.	Description	PHASE 2A	PHASE 2B	PHASE 2C	PHASE 3	PHASE 4
4.	Manage staff remote work and in office	Work from home – Staff are not in office. Only essential personnel daily. Maximize telework	Work from home – Staff are not in office. Continue to allow staff to work from home as primary method Key Leaders may re- enter C&G Center for one ½ day per week Only essential personnel daily. Maximize telework	Key Leaders; Directors may designate ½ staff to re-enter C&G Center in cohorts for 2 days per week (Determined through staggered employee roster doc) Rotate staff schedules to maintain social distancing Leverage technology Maximize telework	Dependent on Covid conditions, outlined in Table 1. Up to 25% of staff to reenter C&G Center in cohorts for two days per week. Directors/Program managers 4 days per week. (Determined through staggered employee roster doc) Rotate staff schedules to maintain social distancing Leverage technology	Dependent on Covid conditions, outlined in Table 1. Staffing percentage and staggered dates TBD by EM and Public Health.
18						

$Management\ Responsibilities-Table\ 4$

No.	Description	PHASE 2A	PHASE 2B	PHASE 2C	PHASE 3	PHASE 4
5.	Visitation	No visitors allowed inside facility No in person visits	No visitors allowed inside facility No in person visits	No visitors allowed inside facility No in person visits	Increased Vaccination Rates. Some Non- essential visitation services will begin at C & G C. Limited number visitors, must wear masks, temperature test, sanitize periodically, stay 6ft apart and have negative COVID-19 test	Increased Vaccination Rates. Some Non- essential visitation services will begin at C & G C. Limited number visitors, must wear masks, temperature test, sanitize periodically, stay 6ft apart and have negative COVID-19 test
6.	When an employee reports they tested positive or came in contact with a person who tested positive for COVID-19	Directors report to EM Director EM Director will report the information to the Indian Health Service Clinic	Directors report to EM Director EM Director will report the information to the Indian Health Service Clinic	Directors report to EM Director EM Director will report the information to the Indian Health Service Clinic	Directors report to EM Director EM Director will report the information to the Indian Health Service Clinic	Directors report to EM Director EM Director will report the information to the Indian Health Service Clinic
19						

Required prior to re-entry into C&G Center:

- Employees: Show negative COVID-19 test result from IHS within ONE WEEK, unless Release of Information in place.
- Employees: Must ensure enrollment in daily Text Illness Monitoring System
- Employees: COVID-19 Re-testing every two weeks
- All: Self-certify: No fever, cough, shortness of breath, sore throat, chills, or body aches. Screening Form
- All: Infrared temperature taken at front door through Thermal temp reader machine
- All: Wear a face mask 100% of the time
- All: Hand sanitizer, disinfecting wipes regularly
- All: Must initially enter through front entrance (Court and School plan for specific entry protocol)
- All: Must complete daily health monitoring screening form
- All: Stay 6 feet away from security desk (Safety glass installed)
- All: Social distancing 6 feet apart, no congregating
 - o Break rooms, copy rooms, other small rooms One person at a time
 - o Elevator One Person at a time
 - o Follow all 'One Way' signs in the C&G Center
- Facilities staff: Daily sanitizing of office space area with provided electrostatic fogging machine
- All: Any additional future measures and guidelines

Appendix A: Pre-shift Self-screening Tool.

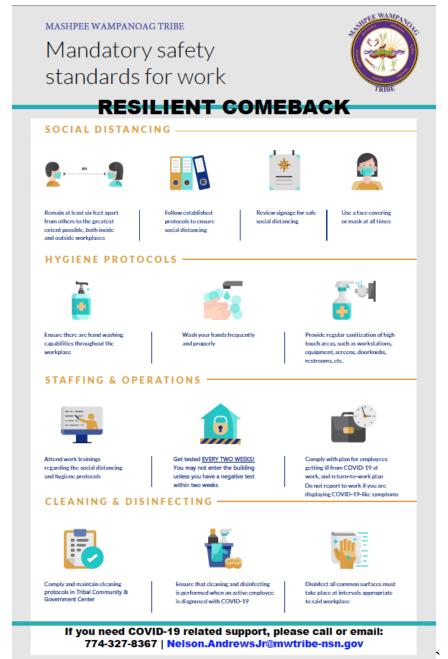
Each day before deciding to come to work employees must conduct the *pre-shift*, *self screening* using the tool below. This tool will help employees decide if it is appropriate to come to work. Employees that the screening tool indicates should not come to work should contact their supervisors for direction.

Employees agree to conduct the **pre-work self-check each workday before coming to work**:

Yes	No	Question			
		Do I have a fever (temperature >100.4F, 38C)?			
		Do I have any flu-like symptoms? (Fever, cough, sore throat, shortness of breath)			
		Have I been exposed to anyone who has flu-like symptoms?			
		Have I been exposed to anyone who tested positive to Covid-19?			
		Am I unwilling to get a COVID-19 test at health clinic?			
If you a	If you answered "yes" to any of these questions above stay home and contact your supervisor				

MWT Employee Requirements - At Work I will do the following:

- Comply with any mandatory COVID-19 guidance
- Wear a mask at all times while in the facility
- Wash hands with soap and water or use sanitizer, every hour or more frequently
- Avoid touching face
- Sneeze or cough into disposable tissue or inside of your elbow (and then sanitize)
- Report symptoms of illness immediately to supervisor
- Maintain a distance of 6-feet from others all of the time
- Only meet using technology as the primary source until authorized
- Clean and sanitize workspaces according to protocols \
- (Vaccinations strongly recommended)



Mashpee Wampanoag Tribe Community and Government Center COVID-19 SCREENING					
PLEASE READ EACH QUESTION CAREFULI	PLEASE CIRCLE THE ANSWER THAT APPLIES TO YOU				
Have you experienced any of the following symptoms in the past 48	hours:				
 fever or chills cough shortness of breath or difficulty breathing fatigue muscle or body aches headache new loss of taste or smell sore throat , congestion or runny nose, nausea or vomiting 	YES	NO			
Within the past 14 days, have you been in close physical contact (6 fee minutes) with a person who is known to have laboratory-confirmed CO who has any symptoms consistent with COVID-19?	YES	NO			
Are you isolating or quarantining because you may have been exposed or are worried that you may be sick with COVID-19?	YES	NO			
Are you currently waiting on the results of a COVID-19 test due to a kn	YES	NO			
Did you answer NO to ALL QUESTIONS ?	Access to MWT Community and security at the facility entrance. this time.				
Did you answer YES to ANY QUESTION ?	Access to MWT Community and G will have Page 2 for further instroctions others during this time.		-		