

Mashpee Wampanoag Tribe
RESILIENT COMEBACK

2021

*The MWT phased approach to
Re-entry*



Developed by MWT Emergency Management

Mashpee Wampanoag Tribe (MWT) Employees, Personnel and Community Members,

The MWT mission, vision and value statements reflect a primary concern for the health and welfare of the Community and the employees who serve the Community.

These statements guide how the Tribal Government operates and influences the leadership decision making on the Community response to the COVID-19 pandemic.

The MWT will continue providing services in a manner that is safe for the employees, safe for the Community Members and safe for the Community customers because your health and well-being is important to Community leadership.

The MWT Phased Return to Re-entry Guidelines provides a safe, measured process for returning toward new normalcy in phases. The plan is based on all phases on continued prevention principles and daily surveillance of the health-indicators impacting the Community. ***This plan is a living document with potential evolving phases that are subject to change in accordance with public health guidelines and COVID-19 case trends, community positive percentage rates and vaccination percentages.***

The following guidelines and directives establish *Community standards*, provide detailed responsibilities and actions for all *employees*, and *department management*.

MWT Management (Key Leaders) shall ensure that all directives are followed in the workplace.

Compliance with directives is required for your continued employment and the health and safety of your co-workers, the Tribal Community and our partners.

We are all in this together and our actions not only affect personal health, but the health of others, including stopping the spread of infection to those most vulnerable. Creating and maintaining a safe and effective workforce and community atmosphere is the responsibility of both Management, each employee and community member.

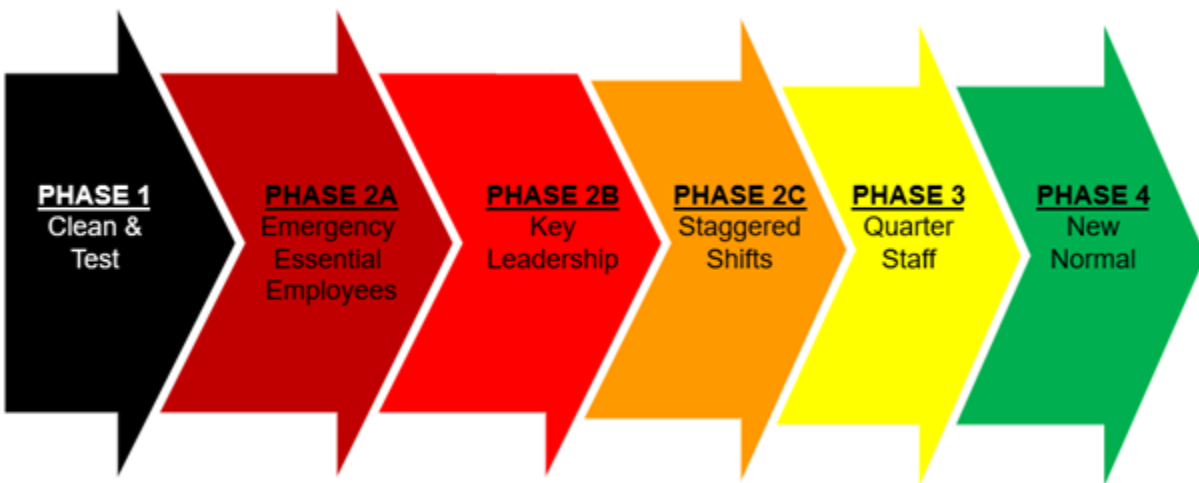
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MWT Phased Return to Re-entry Guidelines

Returning safely to work and toward re-entry is definitely a team activity – Every employee and every Director has a crucial part to play in keeping us all safe. This document is a guidebook defining the responsibilities of MWT employees and the responsibilities of Management in order to reach the phase of a new normal. This plan will not work unless each team-member is fully executing their part. The plan centers on ways to limit the spread of COVID-19 from person to person, prevent, identify and mitigate spread very quickly, and take action if an employee contracts the virus.

As the graphic below illustrates, MWT employees will come back to work in phases, while working toward introducing services and our community back to re-entry. Each phase is defined by the preventive actions taken to limit the spread of COVID-19. The Community will transition phases based on health data, availability of resources and other mitigating factors that impact employee abilities to return to work and on-site community services. The Emergency Management Department will determine how long we need to remain at each phase or if we need to “jump back” to the previous phase based on the changing situation. Remote work will remain in place during the staggered schedule and on a case-by-case basis.

Responsibilities for Employees and Managers as well as Community Standards for each phase has been outlined in the tables that follow.



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Descriptions & Trigger Points for Phases - Table 1

Used to determine progression from one phase to another

| <p><u>PHASE 1</u> Clean & Test</p> | <p><u>PHASE 2A</u> Emergency Essential Employees</p> | <p><u>PHASE 2B</u> Key Leadership</p> | <p><u>PHASE 2C</u> <u>Staggered Shifts – Cohort days</u> 1 March 2021</p> | <p><u>PHASE 3</u> <u>Modification 1</u> May 24, 2021 Goal - Barnstable County to be at 2.75% or less Positive rate over a 14 day period.</p> | <p><u>PHASE 4</u> <u>New Normal</u> June 7, 2021 (Tentatively) Goal - Community 50-75% Vaccinated / Barnstable County to be at 2.5% or less Positive rate over a 14 day period. (Covid testing required)</p> |
|--|--|--|--|---|---|
| <p>Disinfect and clean MWT Community & Government (C&G) Center thoroughly.</p> | <p>C&G Center EEE report to work daily.</p> | <p>Key Leaders may re-enter C&G Center for one ½ day per week</p> | <p>Key Leaders may designate ½ staff to re-enter C&G Center in cohorts for 2 days per week(Determined through staggered employee roster doc)</p> | <p>See Appendices Dated 5/20/21</p> | <p>See Appendices Dated 5/20/21</p> |
| <p>Emergency Essential (EEE) Employees tested in anticipation of Phase 2A</p> | <p>Phase complete when community COVID-19 conditions allow (as determined by EM and Public Health)</p> | <p>Phase complete when community COVID-19 conditions allow (as determined by EM and Public Health)</p> | <p>Phase complete when community COVID-19 conditions allow (as determined by EM and Public Health)</p> | <p>All employees that have been fully vaccinated will only require testing once per month. Those unvaccinated must be tested for Covid-19 weekly.</p> | <p>COVID-19 case trend stabilizes at very low level</p> |

Service Delivery guidelines and Standards for Each Phase – Table 2

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| No. | <u>Description</u> | <u>PHASE 2A</u> Emergency Essential Employees | <u>PHASE 2B</u> Key Leadership | <u>PHASE 2C</u> Staggered Shifts | <u>PHASE 3</u> Modification 1 | <u>PHASE 4</u> New Normal |
|------------|---|---|--|--|---|-------------------------------------|
| 1. | Staff at the MWT Gov. Center and work sites | <p>Only staff that perform essential services at MWT Gov. Center and work sites</p> <p>Maximize telework</p> <p>Minimize staff at Gov. Center and work sites</p> <p>Vulnerable employees stay at home</p> <p>Note: Vulnerable defined by CDC Guidelines</p> | <p>Leverage technology to minimize in-person contact with people</p> <p>Maximize telework</p> <p>Minimize staff at Gov. Center and work sites</p> <p>Vulnerable employees stay at home</p> | <p>Integrate, staffing back on staggered shifts in cohorts for 2 days.</p> <p>Telework / Leverage technology.</p> <p>Bring back ½ staff from each dept., 2 days per week, to perform job duties.</p> <p>Rotate staff schedules to maintain social distancing (Determined through staggered employee roster doc)</p> <p>Vulnerable employees may return</p> | See Appendices Dated 5/20/21 | See Appendices Dated 5/20/21 |

Service Delivery guidelines and Standards for Each Phase – Table 2

| No. | <u>Description</u> | <u>PHASE 2A</u> | <u>PHASE 2B</u> | <u>PHASE 2C</u> | <u>PHASE 3</u> | <u>PHASE 4</u> |
|------------|---------------------------|--|--|--|------------------------------|------------------------------|
| 2. | Council Meetings | Council meetings virtual or conference calls | Council meetings virtual or conference calls | Council meetings virtual or conference calls | See Appendices Dated 5/20/21 | See Appendices Dated 5/20/21 |

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MWT Phased Return to Re-entry Guidelines

| Service Delivery guidelines and Standards for Each Phase – Table 2 | | | | | | |
|--|---|--|--|--|------------------------------|------------------------------|
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| No. | Description | <u>PHASE 2A</u> | <u>PHASE 2B</u> | <u>PHASE 2C</u> | <u>PHASE 3</u> | <u>PHASE 4</u> |
| 3. | Government Services inside C & G C | Non-essential services at Community and Government Center placed on hold | Non-essential services at Community and Government Center placed on hold | Non-essential services at Community and Government Center placed on hold Language School to begin cohort schedule | See Appendices Dated 5/20/21 | See Appendices Dated 5/20/21 |
| 4. | Group meetings or gatherings at C & G C | None – Potential use of technology | None – Potential use of technology | None – Potential use of technology | See Appendices Dated 5/20/21 | See Appendices Dated 5/20/21 |

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Service Delivery guidelines and Standards for Each Phase – Table 2

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| No. | <u>Description</u> | <u>PHASE 2A</u> | <u>PHASE 2B</u> | <u>PHASE 2C</u> | <u>PHASE 3</u> | <u>PHASE 4</u> |
|-----|---|-----------------|--|--|------------------------------|------------------------------|
| 5. | Building access to the public and vendors | Closed | Essential vendors by appointment only for limited time in building, temperature test, masks, sanitize periodically, remain 6ft apart Closed to public | Essential vendors by appointment only for limited time in building, temperature test, masks, sanitize periodically, remain 6ft apart Closed to public | See Appendices Dated 5/20/21 | See Appendices Dated 5/20/21 |
| 6. | Facility use | No facility use | No facility use | No facility use | See Appendices Dated 5/20/21 | See Appendices Dated 5/20/21 |

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|----|------------------------------|---|---|---|------------------------------|------------------------------|
| 7. | Schools and Youth Activities | Schools – no gathering of students, continue on line or other methods No Youth summer camps or youth programs that gather people | Schools – no gathering of students, continue on line or other methods No Youth summer camps or youth programs that gather people | Schools – no gathering of students, continue on line or other methods No Youth summer camps or youth programs that gather people | See Appendices Dated 5/20/21 | See Appendices Dated 5/20/21 |
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| All Employee Responsibilities – Table 3 | | | | | | |
|---|---------------------------------|--|--|--|--|--|
| No. | Description | <u>PHASE 2A</u> | <u>PHASE 2B</u> | <u>PHASE 2C</u> | <u>PHASE 3</u> | <u>PHASE 4</u> |
| 1. | Personal Hygiene and monitoring | <p>Use pre-work checklist daily before coming to work</p> <p>Practice preventive behaviors outlined on checklist including:</p> <ul style="list-style-type: none"> • Hand washing • Don't touch face • Sneeze / cough in elbow • Disinfect work surfaces frequently <p>No hand shaking</p> | <p>Use pre-work checklist daily before coming to work</p> <p>Practice preventive behaviors outlined on checklist including:</p> <ul style="list-style-type: none"> • Hand washing • Don't touch face • Sneeze / cough in elbow • Disinfect work surfaces frequently <p>No hand shaking</p> | <p>Use pre-work checklist daily before coming to work</p> <p>Practice preventive behaviors outlined on checklist including:</p> <ul style="list-style-type: none"> • Hand washing • Don't touch face • Sneeze / cough in elbow • Disinfect work surfaces frequently <p>No hand shaking</p> | <p>Use pre-work checklist daily before coming to work</p> <p>Practice preventive behaviors outlined on checklist including:</p> <ul style="list-style-type: none"> • Hand washing • Don't touch face • Sneeze / cough in elbow • Disinfect work surfaces frequently <p>No hand shaking (Use hand sanitizer before and after contact)</p> | <p>Use pre-work checklist daily before coming to work</p> <p>Practice preventive behaviors outlined on checklist including:</p> <ul style="list-style-type: none"> • Hand washing • Don't touch face • Sneeze / cough in elbow • Disinfect work surfaces frequently <p>No hand shaking (Use hand sanitizer before and after contact)</p> |

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| All Employee Responsibilities – Table 3 | | | | | | |
|---|---|---|---|---|--|--|
| No. | Description | <u>PHASE 2A</u> | <u>PHASE 2B</u> | <u>PHASE 2C</u> | <u>PHASE 3</u> | <u>PHASE 4</u> |
| 2. | <p>People who are sick</p> <p>or</p> <p>have someone in their home that exhibits flu symptoms stay home</p> | <p>Don't go to work</p> <p>Employee should contact and follow advice from medical provider</p> <p>Symptom-free 72 hours, before returning to work</p> <p>Employees with symptoms may work from home</p> | <p>Don't go to work</p> <p>Employee should contact and follow advice from medical provider</p> <p>Symptom-free 72 hours, before returning to work</p> <p>Employees with symptoms may work from home</p> | <p>Don't go to work</p> <p>Employee should contact and follow advice from medical provider</p> <p>Symptom-free 72 hours, before returning to work</p> <p>Employees with symptoms may work from home</p> | <p>Don't go to work</p> <p>Notify Direct Supervisor</p> <p>Employee should contact and follow advice from medical provider</p> <p>Coordinate with IHS Mashpee for rapid Covid-19 test</p> <p>Fully vaccinated staff must, receive negative results before returning to work. Unvaccinated must quarantine for 10 days prior to returning to work.</p> <p>Employees with symptoms may</p> | <p>Don't go to work</p> <p>Notify Direct Supervisor</p> <p>Employee should contact and follow advice from medical provider</p> <p>Coordinate with IHS Mashpee for rapid Covid-19 test</p> <p>Fully vaccinated staff must, receive negative results before returning to work. Unvaccinated must quarantine for 10 days prior to returning to work.</p> <p>Employees with symptoms may</p> |

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|--|--|--|--|--|---|---|
| | | | | | Work from home while in quarantine status. Employees will work with their Director to keep them informed. | Work from home while in quarantine status. Employees will work with their Director to keep them informed. |
|--|--|--|--|--|---|---|

| All Employee Responsibilities – Table 3 | | | | | | |
|---|---------------------|--|--|--|--|--|
| No. | Description | <u>PHASE 2A</u> | <u>PHASE 2B</u> | <u>PHASE 2C</u> | <u>PHASE 3</u> | <u>PHASE 4</u> |
| 3. | Physical distancing | No physical contact with others Maintain the “6 ft. rule” at all times No in person meetings | No physical contact with others Maintain the “6 ft. rule” at all times No in person meetings | No physical contact with others Maintain the “6 ft. rule” at all times No in person meetings | No physical contact with others Maintain the “6 ft. rule” at all times Minimize in person meetings. Limited to capacity of 6ft distancing and gathering limits. Goal of 50-75% vaccination rate. (Vaccination cards) | No physical contact with others Maintain the “6 ft. rule” at all times Minimize in person meetings. Limited to capacity of 6ft distancing and gathering limits. Goal of 50-75% vaccination rate. (Vaccination cards) |

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| All Employee Responsibilities – Table 3 | | | | | | |
|---|--|--|--|---|--|--|
| No. | Description | <u>PHASE 2A</u> | <u>PHASE 2B</u> | <u>PHASE 2C</u> | <u>PHASE 3</u> | <u>PHASE 4</u> |
| 4. | PPE – Use of Personal Protective Equipment | <p>Use MWT provided, appropriate PPE to protect yourself and others when in facility and when interacting with the public</p> <p>Employees should use face masks outside your home when going to stores or coming in contact with the public</p> | <p>Use MWT provided, appropriate PPE to protect yourself and others when in facility and when interacting with the public</p> <p>Employees should use face masks outside your home when going to stores or coming in contact with the public</p> | <p>Use MWT provided, appropriate PPE to protect yourself and others when in facility and when interacting with the public</p> <p>All persons will wear masks while inside of facility</p> <p>Wear masks when there are 2 or more in a vehicle</p> <p>Staff and others wear masks at all times</p> <p>Employees should use face masks outside of home.</p> | <p>Use MWT provided, appropriate PPE to protect yourself and others when in facility and when interacting with the public</p> <p>Staff must wear masks when interfacing with various department staff or vendors.</p> <p>Unvaccinated employees must wear masks at all times while working inside or when around other people outdoors</p> <p>Wear masks when there are 2 or more in a vehicle</p> | <p>Use MWT provided, appropriate PPE to protect yourself and others when in facility and when interacting with the public</p> <p>Staff must wear masks when interfacing with various department staff or vendors.</p> <p>Unvaccinated employees must wear masks at all times while working inside or when around other people outdoors</p> <p>Wear masks when there are 2 or more in a vehicle</p> |

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|--|--|--|--|--|---|---|
| | | | | | Employees should use face masks outside of home in public settings. | Employees should use face masks outside of home in public settings. |
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| All Employee Responsibilities – Table 3 | | | | | | |
|---|--|---|---|---|--|--|
| No. | Description | <u>PHASE 2A</u> | <u>PHASE 2B</u> | <u>PHASE 2C</u> | <u>PHASE 3</u> | <u>PHASE 4</u> |
| 5. | Rules when Employees test positive and/or come in contact with a person who tested positive for COVID-19 (if fully vaccinated - You should still watch out for symptoms of COVID-19 , especially if you've been around someone who is sick. If you have symptoms you should get tested and stay home and away from others) | <p>Employees are required to disclose if they test positive or come in contact with a person who tested positive for COVID19 to their Supervisor and EM Director</p> <p>If symptoms appear, the employee must follow the specific guidance provided by the medical provider</p> <p>If tested positive, employee must be cleared by a medical provider to return to work</p> <p>May work from home</p> | <p>Employees are required to disclose if they test positive or come in contact with a person who tested positive for COVID19 to their Supervisor and EM Director</p> <p>If symptoms appear, the employee must follow the specific guidance provided by the medical provider</p> <p>If tested positive, employee must be cleared by a medical provider to return to work</p> <p>May work from home</p> | <p>Employees are required to disclose if they test positive or come in contact with a person who tested positive for COVID19 to their Supervisor and EM Director</p> <p>If symptoms appear, the employee must follow the specific guidance provided by the medical provider</p> <p>If tested positive, employee must be cleared by a medical provider to return to work</p> <p>May work from home</p> | <p>Employees are required to disclose if they test positive or come in contact with a person who tested positive for COVID19 to their Supervisor and EM Director</p> <p>If symptoms appear, the employee must follow the specific guidance provided by the medical provider</p> <p>If tested positive, employee must comply with current CDC and MWT guidelines.</p> <p>May work from home</p> | <p>Employees are required to disclose if they test positive or come in contact with a person who tested positive for COVID19 to their Supervisor and EM Director</p> <p>If symptoms appear, the employee must follow the specific guidance provided by the medical provider</p> <p>If tested positive, employee must comply with current CDC and MWT guidelines.</p> <p>May work from home</p> |

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| All Employee Responsibilities – Table 3 | | | | | | |
|---|---|---|--|--|------------------------------|------------------------------|
| No. | Description | <u>PHASE 2A</u> | <u>PHASE 2B</u> | <u>PHASE 2C</u> | <u>PHASE 3</u> | <u>PHASE 4</u> |
| 6. | Employee/ Staff and Management Rules for getting COVID-19 tests | <p>MWT employees/staff and management who work in facility and/or service the tribal community are required to get COVID-19 tests every 2 weeks at Mashpee Indian Health Services Clinic (IHS).</p> <p>Negative test results must be provided to EM Director within 1 week of test. Unless release of information signed with clinic.</p> <p>Employees must call IHS at 508-539-2561 to schedule appointment.</p> | <p>MWT employees/staff and management who work in facility and/or service the tribal community are required to get COVID-19 tests every 2 weeks at Mashpee Indian Health Services Clinic (IHS).</p> <p>Negative test results must be provided to EM Director within 1 week of test. Unless release of information signed with clinic.</p> <p>Employees must call IHS at 508-539-2561 to schedule appointment</p> | <p>MWT employees/staff and management who work in facility and/or service the tribal community are required to get COVID-19 tests every 2 weeks at Mashpee Indian Health Services Clinic (IHS).</p> <p>Negative test results must be provided to EM Director within 1 week of test. Unless release of information signed with clinic.</p> <p>Employees must call IHS at 508-539-2561 to schedule appointment</p> | See Appendices Dated 5/20/21 | See Appendices Dated 5/20/21 |

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| Management Responsibilities – Table 4 | | | | | | |
|---------------------------------------|---------------------------|--|--|--|---|---|
| No. | Description | <u>PHASE 2A</u> | <u>PHASE 2B</u> | <u>PHASE 2C</u> | <u>PHASE 3</u> | <u>PHASE 4</u> |
| 1. | Employee Supervision | Maintain communication with all employees | Maintain communication with all employees | Make sure employees are following the directives in Table 3 | Make sure employees are following the directives in Table 3 | Make sure employees are following the directives in Table 3 |
| 2. | Cleaning and disinfecting | Provide employees with supplies needed to clean/sanitize their personal work spaces, vehicles and equipment | Provide employees with supplies needed to clean/sanitize their personal work spaces, vehicles and equipment | Provide employees with supplies needed to clean/sanitize their personal work spaces, vehicles and equipment | Provide employees with supplies needed to clean/sanitize their personal work spaces, vehicles and equipment | Provide employees with supplies needed to clean/sanitize their personal work spaces, vehicles and equipment |
| 3. | Department Operations | <p>Department Director develops and implements temporary operational standards and practices consistent with these guidelines</p> <p>Follow this return to work plan</p> | <p>Department Director develops and implements temporary operational standards and practices consistent with these guidelines</p> <p>Follow this return to work plan</p> | <p>Department Director develops and implements temporary operational standards and practices consistent with these guidelines</p> <p>Follow this return to work plan</p> | <p>Department Director develops and implements temporary operational standards and practices consistent with these guidelines</p> <p>Follow this return to work plan</p> <p>Follow existing MWT Policy and Procedures</p> | <p>Department Director develops and implements temporary operational standards and practices consistent with these guidelines</p> <p>Follow this return to work plan</p> <p>Follow existing MWT Policy and Procedures</p> |

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| Management Responsibilities – Table 4 18 | | | | | | |
|---|--|--|--|--|------------------------------|------------------------------|
| No. | Description | <u>PHASE 2A</u> | <u>PHASE 2B</u> | <u>PHASE 2C</u> | <u>PHASE 3</u> | <u>PHASE 4</u> |
| 4. | Manage staff remote work and in office | <p>Work from home – Staff are not in office.</p> <p>Only essential personnel daily.</p> <p>Maximize telework</p> | <p>Work from home – Staff are not in office. Continue to allow staff to work from home as primary method</p> <p>Key Leaders may re-enter C&G Center for one ½ day per week</p> <p>Only essential personnel daily.</p> <p>Maximize telework</p> | <p>Key Leaders; Directors may designate ½ staff to re-enter C&G Center in cohorts for 2 days per week (Determined through staggered employee roster doc)</p> <p>Rotate staff schedules to maintain social distancing</p> <p>Leverage technology</p> <p>Maximize telework</p> | See Appendices Dated 5/20/21 | See Appendices Dated 5/20/21 |
| Management Responsibilities – Table 4 | | | | | | |

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| No. <u>Description</u> | | <u>PHASE 2A</u> | <u>PHASE 2B</u> | <u>PHASE 2C</u> | <u>PHASE 3</u> | <u>PHASE 4</u> |
|----------------------------------|---|--|--|--|---|---|
| 5. | Visitation | No visitors allowed inside facility No in person visits | No visitors allowed inside facility No in person visits | No visitors allowed inside facility No in person visits | Increased Vaccination Rates. Some Non-essential visitation services will begin at C & G C. Limited number visitors, must wear masks, temperature test, sanitize periodically, stay 6ft apart and have negative COVID-19 test | Increased Vaccination Rates. Some Non-essential visitation services will begin at C & G C. Limited number visitors, must wear masks, temperature test, sanitize periodically, stay 6ft apart and have negative COVID-19 test |
| 6. | When an employee reports they tested positive or came in contact with a person who tested positive for COVID-19 | Directors report to EM Director EM Director will report the information to the Indian Health Service Clinic | Directors report to EM Director EM Director will report the information to the Indian Health Service Clinic | Directors report to EM Director EM Director will report the information to the Indian Health Service Clinic | See Table 3 No. 5 If symptoms appear, the employee must follow the specific guidance provided by the medical provider If tested positive, employee must comply with current CDC and MWT guidelines. | See Table 3 no. 5 If symptoms appear, the employee must follow the specific guidance provided by the medical provider If tested positive, employee must comply with current CDC and MWT guidelines. |
| | | | | | May work from home | May work from home |

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Required prior to re-entry into C&G Center:

- Employees: Show negative COVID-19 test result from IHS within ONE WEEK, unless Release of Information in place.
- Employees: Enrollment in daily Text Illness Monitoring System
- Employees: COVID-19 Re-testing
- All: Self-certify: No fever, cough, shortness of breath, sore throat, chills, or body aches. – Screening Form
- All: Infrared temperature taken at front door through Thermal temp reader machine
- All: Wear a face mask 100% of the time
- All: Hand sanitizer, disinfecting wipes regularly
- All: Must initially enter through front entrance – (Court and School plan for specific entry protocol)
- All: Must complete daily health monitoring screening form
- All: Stay 6 feet away from security desk (Safety glass installed)
- All: Social distancing – 6 feet apart, no congregating
 - Break rooms, copy rooms, other small rooms – One person at a time
 - Elevator – One Person at a time
 - Follow all ‘One Way’ signs in the C&G Center
- Facilities staff: Daily sanitizing of office space area with provided electrostatic fogging machine
- Vaccinations highly recommended
- All: Any additional future measures and guidelines

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Appendix A: Pre-shift Self-screening Tool.

Each day before deciding to come to work employees must conduct the *pre-shift, self screening* using the tool below. This tool will help employees decide if it is appropriate to come to work. Employees that the screening tool indicates should not come to work should contact their supervisors for direction.

Employees agree to conduct the **pre-work self-check each workday before coming to work:**

| Yes | No | Question |
|---|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Do I have a fever (temperature >100.4F, 38C)? |
| <input type="checkbox"/> | <input type="checkbox"/> | Do I have any flu-like symptoms? (Fever, cough, sore throat, shortness of breath) |
| <input type="checkbox"/> | <input type="checkbox"/> | Have I been exposed to anyone who has flu-like symptoms? |
| <input type="checkbox"/> | <input type="checkbox"/> | Have I been exposed to anyone who tested positive to Covid-19? |
| <input type="checkbox"/> | <input type="checkbox"/> | Am I unwilling to get a COVID-19 test at health clinic? |
| If you answered “yes” to any of these questions above stay home and contact your supervisor | | |

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MWT Employee Requirements - At Work I will do the following:

- Comply with any mandatory COVID-19 guidance
- Wear a mask at all times while in the facility
- Wash hands with soap and water or use sanitizer, every hour or more frequently
- Avoid touching face
- Sneeze or cough into disposable tissue or inside of your elbow (and then sanitize)
- Report symptoms of illness immediately to supervisor
- Maintain a distance of 6-feet from others all of the time
- Only meet using technology as the primary source until authorized
- Clean and sanitize workspaces according to protocols

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MASHPEE WAMPANOAG TRIBE

Mandatory safety standards for work



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SOCIAL DISTANCING

| | | | |
|--|--|---|---|
|  |  |  |  |
| Remain at least six feet apart from others to the greatest extent possible, both inside and outside workplaces | Follow established protocols to ensure social distancing | Review signage for safe social distancing | Use a face covering or mask at all times |




HYGIENE PROTOCOLS

| | | |
|---|---|--|
|  |  |  |
| Ensure there are hand washing capabilities throughout the workplace | Wash your hands frequently and properly | Provide regular sanitization of high touch areas, such as workstations, equipment, screens, doorknobs, restrooms, etc. |

STAFFING & OPERATIONS

| | | |
|--|---|---|
|  |  |  |
| Attend work trainings regarding the social distancing and hygiene protocols | Get tested EVERY TWO WEEKS! You may not enter the building unless you have a negative test within two weeks | Comply with plan for employees getting ill from COVID-19 at work, and return-to-work plan Do not report to work if you are displaying COVID-19-like symptoms |

CLEANING & DISINFECTING

| | | |
|---|---|--|
|  |  |  |
| Comply and maintain cleaning protocols in Tribal Community & Government Center | Ensure that cleaning and disinfecting is performed when an active employee is diagnosed with COVID-19 | Disinfect all common surfaces must take place at intervals appropriate to said workplace |

**If you need COVID-19 related support, please call or email:
774-327-8367 | Nelson.AndrewsJr@mwtribe-nsn.gov**